

**CASE MANAGEMENT  
RE-EVALUATION  
(NO ADDITIONAL DATA NEEDED)**

Student: \_\_\_\_\_ DOB: \_\_\_\_\_

School: \_\_\_\_\_ Grade/Teacher: \_\_\_\_\_

Case Manager: \_\_\_\_\_ Last Eligibility Date: \_\_\_\_\_

Date Verified	Verified By
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_____	_____	1. Give Notice of IEP Committee Meeting
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_____	_____	2. Locate/Collect/Review <i>Existing Data</i> (before and at meeting)
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_____	_____	3. <b>MEETING CONDUCTED</b> Review/Discuss Existing Data Complete: Family Data Update Re-evaluation Report Determination of Eligibility Report
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_____	_____	4. <b>Review IEP. Revise IEP, if needed.</b>
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_____	_____	5. Teacher inserts copies of Reevaluation documents in the student's folder. Original documents are forwarded/filed in the student's permanent folder housed in Central Office.
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_____	_____	9. MSIS DATA ENTRY
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Triennial timeline met: \_\_\_\_yes    \_\_\_\_no

Comments: \_\_\_\_\_

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